

**NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING
OPEN MINUTES
MEETING OF JUNE 2, 2020
1:00PM**

Meeting called to order by Chairman Close. The Open Public Meeting Notice was read into the record.

ROLL CALL OF COMMISSIONERS:

NJ SEM	
State Wide Representatives	
	<u>State Rep.</u>
Region 1	William Close, Sparta Twp.
Region 2	Charles Cuccia, Maywood
Region 3	Joseph Catenaro, Fairfield Twp.
Region 4	Thomas Nolan, Brielle Borough
Region 5	Michael Theokas, Bordentown Twp.
Region 6	Keith Hastings, Collingswood
Region 7	Diane Lapp, Manchester Twp.
	<u>Alternate Rep.</u>
Region 1	Silvio Esposito, Hanover Township
Region 2	Greg Franz, Edgewater Borough
Region 3	Tim Dacey, Piscataway Twp.
Region 4	Michael Gianforte, Two Rivers Water Rec. Authority
Region 5	<i>Vacant</i>
Region 6	David Taraschi, Audubon Borough
Region 7	Veronica Laureigh, Lacey Twp.

Present from the above group were: William Close, Charles Cuccia, Thomas Nolan, Michael Theokas, Keith Hastings, Diane Lapp, Tim Dacey, Michael Gianforte, and Veronica Laureigh.

APPOINTED OFFICIALS PRESENT:

Executive Director/ Administrator	PERMA Risk Management Services	Stephen Sacco	Present
Attorney	Maley Givens	James Maley, Esq. Erin Simone, Esq.	Absent Present
Treasurer		Jon Rheinhardt	Present
Energy Consultant	Gabel Associates	Bob Chilton	Present
Qualified Purchasing Agent	The Canning Group	Sean Canning	Absent

Also Present:

Brad Stokes, Perma
Jason Thorpe, Perma
Carol Friedman, Gabel Associates

APPROVAL OF MINUTES: April 28, 2020

Chairman Close noted one correction to the April 28th minutes. He advised that Mr. Rheinhardt was present during the teleconference.

MOTION TO APPROVE OPEN MINUTES OF APRIL 28, 2020

MOTION:	Commissioner Laureigh
SECOND:	Commissioner Lapp
VOTE:	Unanimous

CORRESPONDENCE:

Mr. Sacco referred to an invitation for an upcoming SEM sponsored webinar on the Electric Vehicle Charging Station Grants that are available. He noted that the webinar is being conducted by a representative from Gabel Associates and a representative from NJ DEP.

EXECUTIVE DIRECTOR'S REPORT:

Electric Supply Re-Bid – Mr. Sacco indicated that the main purpose of the meeting was to review the results of the electric supply re-bid for Bid Groups 5, 6, 7, 11, and 12. He then asked Mr. Chilton to review the results of the bid with the Board. Mr. Chilton reported that he received qualification packages bids from three suppliers. He noted that two of the three pre-qualified suppliers submitted bids by the 11:30 a.m. deadline. Mr. Chilton further noted that of the bids received, only two were conforming, one for Bid Group 11 and one for Bid Group 12. He advised that the submission for Bid Group 12 was above the strike price therefore a contract could not be awarded. Mr. Chilton further advised that the submission for Bid Group 11 is below the strike price, and contract award is being recommended. Chairman Close asked if there were any questions on the recommendations. Hearing none, he asked for motions to reject bids for Bid Groups 5,6,7, and 12 and a motion to award a contract for Bid Group 11.

MOTION TO ADOPT RESOLUTION # 63-20 THE REJECTION OF BIDS AT JUNE 2, 2020 BID OPENING FOR ELECTRIC GENERATION SERVICE AND AUTHORIZING A NEGOTIATED CONTRACT FOR BID GROUP 5 – ATLANTIC CITY ELECTRIC (“ACE”) FOR BASIC GENERATION SERVICE-RESIDENTIAL AND SMALL COMMERCIAL PRICE (“BGS-RSCP”) ACCOUNTS ON THE ANNUAL GENERAL SERVICE (“AGS”) TARIFF

MOTION TO ADOPT RESOLUTION # 65-20 THE REJECTION OF BIDS AT JUNE 2, 2020 BID OPENING FOR ELECTRIC GENERATION SERVICE AND AUTHORIZING A NEGOTIATED CONTRACT FOR BID GROUP 6 – ROCKLAND ELECTRIC COMPANY (“RECO”) BASIC GENERATION SERVICE-RESIDENTIAL AND SMALL COMMERCIAL PRICE (“BGS-RSCP”) ACCOUNTS ON SC2 TARIFF AND FALLING WITHIN THE PJM ISO FOOTPRINT

MOTION TO ADOPT RESOLUTION # 67-20 THE REJECTION OF BIDS AT JUNE 2, 2020 BID OPENING FOR ELECTRIC GENERATION SERVICE AND AUTHORIZING A NEGOTIATED CONTRACT FOR BID GROUP 7 – ROCKLAND ELECTRIC COMPANY (“RECO”) BASIC GENERATION SERVICE-RESIDENTIAL AND SMALL COMMERCIAL PRICE (“BGS-RSCP”) ACCOUNTS ON SC2 TARIFF AND LOCATED WITHIN THE RECO CENTRAL DIVISION GEOGRAPHIC AREA

MOTION TO ADOPT RESOLUTION # 71-20 REJECTION OF BIDS AT JUNE 2, 2020 BID OPENING FOR ELECTRIC GENERATION SERVICE AND AUTHORIZING A NEGOTIATED CONTRACT FOR BID GROUP 12 – JERSEY CENTRAL POWER AND LIGHT COMPANY (“JCPL”) BASIC GENERATION SERVICE-COMMERCIAL AND INDUSTRIAL PRICING (“BGS-CIEP”) ACCOUNTS ON THE GENERAL SERVICE PRIMARY (GP) TARIFF

MOTION:	Commissioner Cuccia
SECOND:	Commissioner Theokas
VOTE:	Unanimous

MOTION TO ADOPT RESOLUTION # 68-20 AWARDED ELECTRIC SUPPLY SERVICES CONTRACT TO MARATHON POWER FOR THE NJSEM FOR BID GROUP 11 – ROCKLAND ELECTRIC COMPANY (“RECO”) LIGHTING ACCOUNTS

MOTION:	Commissioner Dacey
SECOND:	Commissioner Cuccia
VOTE:	Unanimous

Electric Supply Negotiations – Mr. Chilton reported that since there have been two unsuccessful bids for outstanding bid groups, negotiations with suppliers can commence. Ms. Simone advised that in addition to the resolutions adopted authorizing negotiations with suppliers, a motion was needed authorizing someone to undertake the negotiations. She further advised that a motion was needed to authorize Gabel Associates to award a contract if the price is below the strike price and below the lowest bid price that was received for the two unsuccessful bids.

MOTION TO AUTHORIZE GABEL ASSOCIATES TO UNDERTAKE NEGOTIATIONS WITH SUPPLIERS ON FOR THE OUTSTANDING BID GROUPS.

MOTION: Commissioner Gianforte
SECOND: Commissioner Cuccia
VOTE: Unanimous

MOTION TO AUTHORIZE GABEL ASSOCIATES TO AWARD CONTRACTS, FOLLOWING SUPPLIER NEGOTIATIONS, FOR PRICES BELOW THE STRIKE PRICE AND BELOW THE LOWEST BID PRICES PREVIOUSLY RECEIVED AND REJECTED

MOTION: Commissioner Cuccia
SECOND: Commissioner Laureigh
VOTE: Unanimous

NJ SEM Website Design & Maintenance – Mr. Sacco reported that the Management Committee met on May 5th to discuss the submissions for the Website Design and Maintenance Services Request for Quotes. He noted that three responses were received. Mr. Sacco reported that the Management Committee subsequently conducted an interview with one of the respondents, WINstorm Present Inc. and referred to a copy of the submission enclosed within the agenda packet. Mr. Sacco indicated that the interview went well and advised that the Management Committee is recommending the award of a 1-year contract to WINstorm. He then referred to Resolution #72-20 authorizing the same. Chairman Close asked if there were any questions. Hearing none, he asked for a motion to adopt the resolution.

MOTION TO ADOPT RESOLUTION # 72-20 AWARDING A 1-YEAR CONTRACT TO WINSTORM PRESENT INC. FOR WEBSITE DESIGN AND MAINTENANCE SERVICES AT A FEE NOT TO EXCEED \$19,800.

MOTION: Commissioner Gianforte
SECOND: Commissioner Laureigh
VOTE: Unanimous

TREASURER REPORT:

Mr. Rheinhardt referred to the Bill List for the month of April and the Treasurer Report through the month of April contained within the agenda packet. Mr. Rheinhardt then asked for a motion to approve the Bills List.

FUND YEAR	AMOUNT
April Bills List	
Fund Year All	\$ 80,864.34
TOTAL	\$ 80,864.34

**MOTION TO APPROVE RESOLUTION 73-20 APPROVAL FOR PAYMENT
OF APRIL 2020 BILL LIST**

MOTION: Commissioner Nolan
SECOND: Commissioner Theokas
VOTE: Unanimous

ATTORNEY REPORT:

Ms. Simone reported that the DCA has issued an email proposing emergency rules to take effect with regard to the E-procurement that would then be transferred into a permanent adoption. Commissioner Cuccia asked if Gabel Associates has seen the new rules. Mr. Chilton advised that he has reviewed the new rules and his team is already on their way to adapting their platform to comply with the new rules. He noted that he will put together a matrix of the new requirements.

OLD BUSINESS:

None

NEW BUSINESS:

Mr. Chilton advised that Constellation, whose contract is set to expire at the June meter read, sent a notification to the members they are currently servicing advising them of the same. He noted that Mr. Thorpe subsequently sent a notice to those effected members advising that a new contract would be starting and no action was needed.

PUBLIC COMMENT:

None

MOTION TO ADJOURN MEETING

MOTION: Commissioner Nolan
SECOND: Commissioner Dacey
VOTE: Unanimous

Meeting Adjourned: 1:25 PM

Respectfully submitted,

Prepared by J. Thorpe, Assistant Secretary