

**NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING
OPEN MINUTES
MEETING OF MARCH 3, 2020
11:00AM**

Meeting called to order by Chairman Close. The Open Public Meeting Notice was read into the record.

ROLL CALL OF COMMISSIONERS:

NJ SEM	
State Wide Representatives	
	<u>State Rep.</u>
Region 1	William Close, Sparta Twp.
Region 2	Charles Cuccia, Maywood
Region 3	Joseph Catenaro, Fairfield Twp.
Region 4	Thomas Nolan, Brielle Borough
Region 5	Michael Theokas, Bordentown Twp.
Region 6	Keith Hastings, Collingswood
Region 7	Diane Lapp, Manchester Twp.
	<u>Alternate Rep.</u>
Region 1	Silvio Esposito, Hanover Township
Region 2	Greg Franz, Edgewater Borough
Region 3	Tim Dacey, Piscataway Twp.
Region 4	Michael Gianforte, Two Rivers Water Rec. Authority
Region 5	Richard Brook, Florence Twp.
Region 6	David Taraschi, Audubon Borough
Region 7	Veronica Laureigh, Lacey Twp.

Present from the above group were: William Close, Charles Cuccia, Thomas Nolan, Michael Theokas, Keith Hastings, Diane Lapp, Silvio Esposito, Greg Franz, Tim Dacey, Richard Brook, and Veronica Laureigh.

APPOINTED OFFICIALS PRESENT:

Executive Director/ Administrator	PERMA Risk Management Services	Stephen Sacco	Present
Attorney	Maley Givens	James Maley, Esq. Erin Simone, Esq.	Absent Present
Treasurer		Jon Rheinhardt	Present
Energy Consultant	Gabel Associates	Bob Chilton	Present
Qualified Purchasing Agent	The Canning Group	Sean Canning	Absent

Also Present:

Jason Thorpe, Perma
Carol Friedman, Gabel Associates

APPROVAL OF MINUTES: February 7, 2020

MOTION TO APPROVE OPEN MINUTES OF FEBRUARY 7, 2020

MOTION: Commissioner Esposito
SECOND: Commissioner Nolan
VOTE: 10 ayes, 0 nays, 1 abstention
Chairman Close

EXECUTIVE DIRECTOR'S REPORT:

Electric Supply Bid Strike Price – Mr. Sacco indicated that the NJ SEM's strike price for the Electric Supply bid will need to be set and approved during the meeting. He then asked that Gabel Associates lead the discussion. Mr. Chilton reported that the opt-out period will conclude at 4:00 p.m. on March 10th, the bids will be issued on March 13th, and the bid opening will be held on April 7th. He advised that the recommended strike price is once again being set at a 5% discount to the overall price to compare for each tariff group. He further advised that once again, the day before the bid opening a current market evaluation will be conducted and an Expected Price report will be put together. Mr. Chilton then referred to the Strike Price Evaluation memorandum that was distributed prior to the start of the meeting. After a review of the recommended strike prices for the various bid groups, Chairman Close asked if there were any questions from the Committee. Hearing none, he asked for a motion to adopt Resolution #8-20.

MOTION TO ADOPT RESOLUTION 8-20 AUTHORIZING A STRIKE PRICE FOR THE RFB TO BE ISSUED ON MARCH 13, 2020 SEEKING BIDS FOR ELECTRIC SUPPLY CONTRACTS.

MOTION: Commissioner Nolan
SECOND: Commissioner Laureigh
VOTE: Unanimous

NJ SEM Website Design & Maintenance – Mr. Sacco informed the Committee that the QPA has advertised a Request for Quotes on the League of Municipalities webpage for the position of Website Design and Maintenance Services. He noted that the deadline for submission is April 1st.

TREASURER REPORT:

Mr. Rheinhardt reported that he is finishing up the transition of accounts with the bank and everything should be completed by the next meeting.

ATTORNEY REPORT:

Ms. Simone reported that she is still monitoring the DCA's rule making pertaining to e-procurement.

OLD BUSINESS:

None

NEW BUSINESS:

None

PUBLIC COMMENT:

None

MOTION TO ADJOURN MEETING

MOTION:	Commissioner Laureigh
SECOND:	Commissioner Lapp
VOTE:	Unanimous

Meeting Adjourned: 11:15 AM

Respectfully submitted,

Prepared by J. Thorpe, Assistant Secretary