

# NOTICE

November 30, 2020

**TAKE NOTICE** that, the Board of Commissioners of the New Jersey Sustainable Energy Joint Meeting (“NJ SEM”) shall meet on **Tuesday December 8, 2020** at 1:00 PM. for an Open Public Meeting. As a result of the National and State Declarations of Emergency, this meeting will take place remotely via a Zoom webinar and all members of the Board will participate remotely. Members of the public are also invited to participate remotely. To participate remotely via your phone, call 1-929-205-6099; Meeting ID: 924 5930 5102; Passcode: 7734879382. You may also participate via your computer. The ZOOM video link is [https://permainc.zoom.us/j/92459305102?pwd=NVO5RERjTUy5My9nc1NFUGdxcTFXQT09.](https://permainc.zoom.us/j/92459305102?pwd=NVO5RERjTUy5My9nc1NFUGdxcTFXQT09.;); Meeting ID: 924 5930 5102; Passcode: NJSEM1220!. The forgoing information will also be posted on the NJ SEM website at [www.njsem.org](http://www.njsem.org).

Subject to change at such meeting, the meeting agenda, meeting reports and other materials will be available on the NJ SEM website at [www.njsem.org](http://www.njsem.org). Formal action is expected to be taken on the items listed on the agenda.

The agenda includes a portion of the meeting reserved for public comment. Any member of the public attending remotely will be able to make public comment during that time. Members of the public may make public comment by dialing \*9 to “raise their hand” on their phones or “raising their hand” in the Zoom meeting by following the instructions below.

1. During a meeting, click on the icon labeled "Participants" at the bottom center of your [PC](#) or [Mac](#) screen.
2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand."

Your digital hand is now raised. Lower it by clicking the same button, now labeled "Lower Hand."

The same method can be used to raise your hand in a Zoom meeting on a mobile device, simply tap "Raise Hand" at the bottom left corner of the screen. The hand icon will turn blue and the text below it will switch to say "Lower Hand" while your hand is raised.

Members who have “raised their hand” will be called by the last 4 digits of their phone number or by the name they registered with Zoom. They will be unmuted when it is their turn to participate. Each Public Comments session is limited to thirty (30) minutes; any one person may address the Chairperson for a maximum of five (5) minutes. Once the five (5) minutes has expired, he/she will be muted. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of two (2) minutes. Once the two (2) minutes has expired, he/she will be muted. Citizens who have spoken once during the session will not be recognized a second time; and speakers are required to state their names and addresses.

In addition, public comment may be provided in advance of the meeting and read at the meeting by a representative of the Board on the public member’s behalf. Public comment should be communicated in a way so that it can be read in no more than 5 minutes. If through email, please provide your name and mailing address and send your public comment via email to [jthorpe@permainc.com](mailto:jthorpe@permainc.com) or if you prefer to send your comment via U.S. mail, mail your comment to the Fund Office at 9 Campus Drive – Suite 216, Parsippany, New Jersey 07054, Attention Public Comments. Statements must be received by December 6 (2 days before meeting) to be read at the meeting. The Board reserves the right to summarize duplicative comments.

**TAKE FURTHER NOTICE** that the Board of Commissioners of the New Jersey Sustainable Energy Joint Meeting may enter into Executive Session at the end of the Public Business Meeting to discuss items dealing with potential litigation, personnel and other matters permitted by law. The discussions on the stated matters will be closed to the public pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-12 (b)(7). If Executive Session is held, The Board of Commissioners will reconvene and immediately adjourn, with no formal action taken.

Stephen A. Sacco  
Executive Director, NJ SEM