

**NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING
OPEN MINUTES
MEETING OF DECEMBER 8, 2020
10:30AM**

Meeting called to order by Chairman Close. The Open Public Meeting Notice was read into the record.

ROLL CALL OF COMMISSIONERS:

NJ SEM	
State Wide Representatives	
	<u>State Rep.</u>
Region 1	William Close, Sparta Twp.
Region 2	Charles Cuccia, Maywood
Region 3	Joseph Catenaro, Fairfield Twp.
Region 4	Thomas Nolan, Brielle Borough
Region 5	Michael Theokas, Bordentown Twp.
Region 6	<i>Vacant</i>
Region 7	Diane Lapp, Manchester Twp.
	<u>Alternate Rep.</u>
Region 1	Silvio Esposito, Hanover Township
Region 2	Greg Franz, Edgewater Borough
Region 3	Tim Dacey, Piscataway Twp.
Region 4	Michael Gianforte, Two Rivers Water Rec. Authority
Region 5	<i>Vacant</i>
Region 6	David Taraschi, Audubon Borough
Region 7	Veronica Laureigh, Lacey Twp.

Present from the above group were: William Close, Charles Cuccia, Thomas Nolan, Diane Lapp, Silvio Esposito, Gregory Franz, Tim Dacey, Michael Gianforte and David Taraschi.

APPOINTED OFFICIALS PRESENT:

Executive Director/ Administrator	PERMA Risk Management Services	Stephen Sacco	Present
Attorney	Maley Givens	James Maley, Esq. Erin Simone, Esq.	Absent Present
Treasurer		Jon Rheinhardt	Present
Energy Consultant	Gabel Associates	Bob Chilton	Present
Auditor	Nisivoccia	Bud Jones	Absent
Qualified Purchasing Agent	The Canning Group	Sean Canning	Absent

Also Present:

Brad Stokes, PERMA
Jason Thorpe, PERMA
Carol Friedman, Gabel Associates

APPROVAL OF MINUTES: November 6, 2020

MOTION TO APPROVE OPEN MINUTES OF NOVEMBER 6, 2020

MOTION: Commissioner Gianforte
SECOND: Commissioner Lapp
VOTE: Unanimous

CORRESPONDENCE:

None.

EXECUTIVE DIRECTOR'S REPORT:

2021 Budget - Mr. Sacco indicated that the 2021 proposed budget was introduced at the November 6th Executive Committee meeting and advised that the Public Hearing for the budget would be held at this meeting. He reminded the Board that the numbers are based on estimates as the true numbers will not be known until the end of the year. He then referred to the copy of the proposed 2021 Budget enclosed within the agenda packet.

MOTION TO OPEN THE PUBLIC HEARING ON THE 2021 BUDGET.

Moved: Commissioner Esposito
Second: Commissioner Gianforte
Vote: Unanimous

Discussion of Budgets.

MOTION TO CLOSE THE PUBLIC HEARING.

Moved: Commissioner Lapp
Second: Commissioner Esposito
Vote: Unanimous

MOTION TO ADOPT THE BUDGET FOR THE NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING AS PRESENTED FOR CALENDAR YEAR 2021.

Moved: Commissioner Lapp
Second: Commissioner Esposito
Vote: Unanimous

Remote Meeting Resolution – Mr. Sacco reported that PERMA and the SEM Attorney met to discuss the new requirements for meetings of public bodies from the State during declared States of Emergency as outlined in LFN 2020-21 and the public comment portion of remote meetings. He then referred to Resolution #80-20 enclosed within the agenda packet which establishes the standard procedures and requirements. Ms. Simone added that Resolution #80-20 was prepared in consultation between herself and PERMA based on the emergency regulations that were introduced by the state. She noted that the resolution was also reviewed by the Chairman. Chairman Close noted that he would like some the language within the resolution revised prior to adoption. Ms. Simone informed the Board of the changes that Chairman Close would like made and asked if there were any questions, comments, or issues with the proposed changes. Hearing none, Ms. Simone advised that she would revise the language within the resolution. Mr. Sacco suggested tabling the resolution until the next meeting. The Board indicated that they were in agreement with the suggestion.

New Member – Mr. Sacco advised that the Executive Director’s office has received notification that the Township of Little Falls will be joining the SEM. He noted that Gabel Associates is determining whether the supplier can match the current contract price for that service territory.

Lastly, Mr. Sacco wished everyone Happy Holidays.

ENERGY CONSULTANT REPORT:

Mr. Chilton reported that as a follow-up to Mr. Sacco’s report, if the supplier will not match the current contract price for Little Falls, Gabel Associates is prepared to do a one-off bid for the township for a contract that would be co-terminus with the end of the current SEM electric supply contract in June 2022. He noted that the one-off bid has been conducted in the past with members that join mid-contract, such as Monroe Township.

Lastly, Mr. Chilton reported that Gabel Associates, in conjunction with Plug in America, won a modest grant for funding from the North Jersey Transportation Planning Authority for a program that would develop educational materials on electric vehicles, specifically geared towards local governmental entities in New Jersey. Mr. Chilton advised that he will have additional information to report on at the next SEM meeting.

TREASURER REPORT:

Mr. Rheinhardt referred to the Bill List for the month of November and the Treasurer’s report through the month of November contained within the agenda packet. Chairman Close asked if there were any questions on comments on the Bill List or Treasurer Report. Hearing none, he asked for a motion to approve the Bills List.

FUND YEAR	AMOUNT
November Bills List	
Fund Year All	\$ 60,608.14
TOTAL	\$ 60,608.14

**MOTION TO APPROVE RESOLUTION 81-20 APPROVAL FOR PAYMENT
OF NOVEMBER 2020 BILL LIST AND ACCEPT THE TREASURER'S
REPORT**

MOTION: Commissioner Esposito
SECOND: Commissioner Lapp
VOTE: Unanimous

ATTORNEY REPORT:

Ms. Simone indicated that she had nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

Commissioner Esposito asked for one the SEM Professionals to contact him in regards to a billing issue with one of the suppliers. Mr. Sacco advised that Mr. Thorpe and Ms. Friedman would contact him following the meeting to address the issue.

PUBLIC COMMENT:

None. Mr. Sacco noted that there were no public comments within the Zoom chat feature.

MOTION TO ADJOURN MEETING

MOTION: Commissioner Cuccia
SECOND: Chairman Lapp
VOTE: Unanimous

Meeting Adjourned: 1:16 PM

Respectfully submitted,

Prepared by J. Thorpe, Assistant Secretary