

**NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING
OPEN MINUTES
MEETING OF FEBRUARY 12, 2021
11:00 AM**

Meeting called to order by Chairman Close. The Open Public Meeting Notice was read into the record by Mr. Sacco.

ROLL CALL OF 2020 COMMISSIONERS:

NJ SEM	
State Wide Representatives	
	<u>State Rep.</u>
Region 1	William Close, Sparta Twp.
Region 2	Charles Cuccia, Maywood
Region 3	Joseph Catenaro, Fairfield Twp.
Region 4	Thomas Nolan, Brielle Borough
Region 5	Michael Theokas, Bordentown Twp.
Region 6	<i>Vacant</i>
Region 7	Diane Lapp, Manchester Twp.
	<u>Alternate Rep.</u>
Region 1	Silvio Esposito, Hanover Township
Region 2	Greg Franz, Edgewater Borough
Region 3	Tim Dacey, Piscataway Twp.
Region 4	Michael Gianforte, Two Rivers Water Rec. Authority
Region 5	<i>Vacant</i>
Region 6	David Taraschi, Audubon Borough
Region 7	Veronica Laureigh, Lacey Twp.

Present from the above group were: William Close, Charles Cuccia, Thomas Nolan, Michael Theokas, Silvio Esposito, Greg Franz, Tim Dacey, Michael Gianforte, David Taraschi, and Veronica Laureigh

APPOINTED OFFICIALS PRESENT:

Executive Director/ Administrator	PERMA Risk Management Services	Stephen Sacco	Present
Attorney	Maley Givens	James Maley, Esq. Erin Simone, Esq.	Absent Present
Treasurer		Jon Rheinhardt	Present
Energy Consultant	Gabel Associates	Bob Chilton	Present
Qualified Purchasing Agent	The Canning Group	Sean Canning	Absent

Also Present:

Brad Stokes, Perma

Jason Thorpe, Perma

Carol Friedman, Gabel Associates

Loren Altshuler, Gabel Associates

Mike Willoughby, WINstorm

APPROVAL OF MINUTES: December 8, 2020

MOTION TO APPROVE OPEN MINUTES OF DECEMBER 8, 2020

MOTION:	Commissioner Cuccia
SECOND:	Commissioner Franz
VOTE:	Unanimous

OLD BUSINESS:

None

MOTION TO ADJOURN SINE DIE:

MOVED:	Commissioner Nolan
SECOND:	Commissioner Gianforte
VOTE:	Unanimous

Senior Account Manager, Mr. Thorpe assumed the Chair.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Thorpe advised that in accordance with the SEM's by-laws, each of the seven regions were responsible for electing a State representative and alternate during each of their reorganization meetings. He noted that the elections took place throughout the past two weeks. Mr. Thorpe advised that the State Executive Committee had been established and asked for a roll call of the 2021 Executive Committee as appointed by the seven regions.

ROLL CALL OF 2021 COMMISSIONERS:

NJ SEM	
State Wide Representatives	
<u>State Rep.</u>	
Region 1	William Close, Sparta Twp.
Region 2	Charles Cuccia, Maywood
Region 3	Joseph Catenaro, Fairfield Twp.
Region 4	Thomas Nolan, Brielle Borough
Region 5	Michael Theokas, Bordentown Twp.
Region 6	David Taraschi, Audubon Borough
Region 7	Diane Lapp, Manchester Twp.
<u>Alternate Rep.</u>	
Region 1	Silvio Esposito, Hanover Township
Region 2	Greg Franz, Edgewater Borough
Region 3	Tim Dacey, Piscataway Twp.
Region 4	Michael Gianforte, Two Rivers Water Rec. Authority
Region 5	Meghan Jack, Riverside Twp.
Region 6	Cassandra Duffey, Collingswood
Region 7	Veronica Laureigh, Lacey Twp.

Present from the above group were: William Close, Charles Cuccia, Thomas Nolan, Michael Theokas, David Taraschi, Silvio Esposito, Greg Franz, Tim Dacey, Michael Gianforte, Cassandra Duffey, and Veronica Laureigh

Election of a Chairman and Secretary - Mr. Thorpe advised that the State Executive Committee is responsible for electing a Chairman and a Secretary. He then proceeded as the temporary Chairman to effectuate the election.

MOTION TO OPEN FLOOR FOR NOMINATIONS OF CHAIRMAN AND SECRETARY:

Moved: Commissioner Laureigh
 Second: Commissioner Gianforte
 Vote: Unanimous

MOTION TO NOMINATE WILLIAM CLOSE AS THE 2021 CHAIRPERSON FOR THE NJ SEM.

Moved: Commissioner Franz
 Second: Commissioner Laureigh
 Vote: Unanimous

MOTION TO NOMINATE CHARLES CUCCIA AS THE 2021 SECRETARY FOR THE NJ SEM.

Moved: Commissioner Franz
Second: Commissioner Laureigh
Vote: Unanimous

Mr. Thorpe asked for additional nominations. Hearing none, Mr. Thorpe asked for a motion to close nominations, confirm elections of Chairman and Secretary and 2021 Executive Committee Slate.

MOTION TO CLOSE NOMINATIONS AND ADOPT RESOLUTION 1-21 CONFIRMING ELECTIONS AS PRESENTED FOR WILLIAM CLOSE AS CHAIRMAN AND CHARLES CUCCIA AS SECRETARY OF THE NJ SEM AND APPROVE THE 2021 EXECUTIVE COMMITTEE SLATE.

Moved: Commissioner Gianforte
Second: Commissioner Laureigh
Vote: Unanimous

Mr. Thorpe then indicated that he would review the remaining reorganization resolutions with the committee. He requested the following Resolutions be considered for adoption with one motion, unless an Executive Committee member objected

- **Resolution 2-21, Approval of Professional Service Agreements**
- **Resolution 3-21, Establishing Public Meeting Procedures**
- **Resolution 4-21, Establishing Standard Procedures for Public Comment During Remote Meetings**
- **Resolution 5-21, Establishing a Fiscal Management Plan**
- **Resolution 6-21, Establishing a SEM Records Program**

Upon conclusion, Mr. Thorpe asked if there were any questions on the resolutions. Hearing none, he asked for a motion to approve resolutions 2-21 through 6-21.

MOTION TO ADOPT RESOLUTION NOS. 2-21 THROUGH 6-21:

Moved: Commissioner Theokas
Second: Commissioner Nolan
Vote: Unanimous

Mr. Thorpe informed the Board that the SEM was reorganized and turned the meeting back over to Chairman Close.

ENERGY CONSULTANT REPORT:

Mr. Chilton reported that Gabel Associates has finished its annual review of transmission rate adjustments that were filed by the suppliers and advised on the rate adjustments for the PSE&G and JCP&L service territories. He indicated that notices will be prepared and distributed to the membership.

Mr. Chilton also reported that members of the Gabel Associates team have been working with the PSE&G and ACE utilities on substantial electric vehicle incentive programs. He noted that PSE&G’s plans were recently approved by the BPU and anticipates ACE’s plans to be approved in the upcoming weeks. Mr. Chilton advised that the plan is to host a series of webinars for the membership outlining the potential opportunities for the incentive programs. Mr. Sacco asked Mr. Chilton to confirm whether the incentive programs are only going to be available for members in the respective service territories. Mr. Chilton confirmed that is indeed the case. Mr. Chilton added that JCP&L has not submitted a plan to BPU yet.

TREASURER REPORT:

Mr. Rheinhardt began by thanking the Board for his re-appointment. He then referred to the Treasurer Reports for the month of January and the January bill list contained within the agenda packet. He then asked for a motion to approve the Bills List.

FUND YEAR	AMOUNT
January Bills List	
Fund Year All	\$ 31,946.84
TOTAL	\$ 31,946.84

MOTION TO APPROVE RESOLUTION 7-21 APPROVAL FOR PAYMENT OF JANUARY 2021 BILL LIST

Moved:	Commissioner Esposito
Second:	Commissioner Cuccia
Roll Call Vote:	Unanimous

Mr. Rheinhardt reported that the Fiscal/Cash Management Plan that was adopted earlier in the meeting did not include language that was pertinent to the previously approved participation in the JCMi Program. He advised that an updated Fiscal/Cash Management Plan should be included on the next SEM agenda for adoption.

ATTORNEY REPORT:

Ms. Simone advised that she had nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

None

PUBLIC COMMENT:

Chairman Close and Commissioner Cuccia thanked the Board for their re-appointment of Chairman and Secretary respectively.

MOTION TO ADJOURN MEETING

MOTION:	Commissioner Franz
SECOND:	Commissioner Laureigh
VOTE:	Unanimous

Meeting Adjourned: 11:15 AM

Respectfully submitted,

Prepared by J. Thorpe, Assistant Secretary